



STANDARD SUPPLEMENTARY REGULATIONS

PART ONE – 21st September 2025, Highlands Track Day

1. JURISDICTION

The Central Otago Motorsport Club and Queenstown Car Club at Highlands Motorsport Park promote this Clubsport Basic Event.

- Highlands Motorsport Park – Corner SH6 and Sandflat Road, Sandflat Road, Cromwell - Track C. (Surface: Bitumen.)

The Meeting will be held under these Supplementary Regulations, the MotorSport NZ National Sporting Code and its Appendices and Schedules, particularly Appendix Five, Schedule C being the Standing Regulations for all Clubsport Events and Appendix Two, Schedule A – Driver and Vehicle Safety Requirements. Except for pre-1978 Schedule K, T&C or Cr compliance with Appendix 6 Schedule AA, except for Crosscars that must comply with Schedule XC of the current Motorsport Manual (available online at www.motorsport.org.nz). No SUVs, crossovers or Utes, unless purpose-built vehicles (with MSNZ homologated roll cage, valid race seats and belts) or at the discretion of the Clerk of the Course.

The MotorSport NZ Permit Number is: **250284**

2. MAJOR OFFICIALS

2.1

Clerk of the Course	Ken Galbraith
Assistant Clerk of the Course	Laurie Stanton
Secretary	Matt Pester
MotorSport NZ Stewards	Matt Shand
Chief Scrutineer	n/a
Scrutineers	Matt Hawkins
	Chris Coudret
	Matt Pester

2.2 The address and contact phone numbers for all matters about the event are:

Central Otago Motorsport Club & Queenstown Car Club
P.O. Box 31, CROMWELL 9342
or emailed to secretary@centralotagomotorsport.org.nz
021 2518496

3. EVENT DESCRIPTION:

3.1 The event will consist of a single-car circuit sprint as per Appendix 5 Schedule C. Up to 5 Cars at a time will be released in spaced intervals onto the circuit to sprint the circuit for several laps. The event Clerk of the Course will advise Drivers at the drivers' briefing of the exact number of laps for each run/ session

3.2 **Classes:** Vehicles will be divided into the following classes:

- | | | |
|-----|-----------------------|-------------------------|
| (1) | Class A | 0-1600cc |
| (2) | Class B | 1600-2000cc |
| (3) | Class C | 2001cc and above |
| (4) | Class 4WD | All 4WD |
| (5) | Class Crosscar | All Crosscars |

QCC members will be re-categorised into QCC classes for their points championship

3.3 Times (approximate only)

- | | |
|----------|---------------------------------------|
| 8:00 am | – Gates open, Doco and Scrutineering. |
| 8:50 am | – Drivers Briefing. |
| 9:00 am | – Familiarisation Lap. |
| 9:30 am | – Timed Runs. |
| 12:30 pm | - Lunch & Passenger Runs (if any). |
| 1:00 pm | - Timed Runs. |
| 4:30 pm | – Finished & off track. |

4. ENTRIES:

4.1 Entries where possible should be made through the MotorSport Online system (Entries where possible should be made through the MotorSport Online system (SPORTY) (<https://online.motorsport.org.nz/>). Any entry will not be deemed valid until payment is received.

Alternatively, entries may be submitted manually in 'hard copy' form. All such entries must be made on the correct form, complete with all required details, and accompanied by the appropriate fees.

(1) Entries should be forwarded to.

Highlands Track Day – COMC & QCC

P.O. Box 31, CROMWELL 9342

or emailed to secretary@centralotagomotorsport.org.nz

021 2518496

Organisers reserve the right to refuse any entry under the prescribed provisions of the National Sporting Code.

4.2 Opening and Closing Dates:

Entries open with the publication of these regulations and close (at regular fees) on 14 September 2025. Entries received after the normal fee-closing date are subject to a late fee.

4.3 Entry Fees:

- The Entry fee for this event is \$165, inclusive. GST for COMC & QCC member competitors
- The Entry fee for this event is \$175, inclusive. GST for non-COMC & QCC member competitors
- The late entry fee for this event is \$195, including GST, per competitor.

No Entries on the Day

Entry is payable to:

The entry fee can be deposited to ANZ 06 0917 0771536 00 Ref – Highlands and NAME

- 4.4 Number of Starters:** The maximum number of starters will be 55. Any additional entries received will be placed on the reserve list in order of receipt.

5. COMPETITOR REQUIREMENTS and UNDERSTANDING:

5.1 Licence Requirements:

All drivers must hold a current club membership of a member club, except for new entrants to motorsport, who may compete in two (2) Basic Status Events before being required to join a club.

If the Entrant is not a driver, the Entrant's licence in the Entrant's name is required.

5.2 Competitor Understanding:

In submitting the entry, competitors (Entrant and Drivers) are deemed to fully understand the MotorSport NZ National Sporting Code and its relevant Appendices and Schedules. In particular:

- The National Sporting Code Articles about protests and competitors' obligations, and
- Appendix Five, Schedule C.
- COMC Code of Conduct and Health & Safety (point 10.7)

5.3 All competitors shall wear safety apparel in compliance with Appendix Two, Schedule A.

Note - Minimum single-layer race overalls as per Highlands Track Rules

NOTE – All cars are required to be cage vehicles (minimum ½ cage) and require a Head & Neck Device (HANS), as per Highlands Track Rules

6. ELIGIBLE VEHICLES

- 6.1 Compliance:** All vehicles shall comply with Appendix Five Schedule C and Appendix Two Schedule A of the current Motorsport Manual unless stated otherwise in these supplementary regulations. A double-strapped fire extinguisher fitted near the driver is mandatory. Also, the vehicle must have easily accessible tow points front and back.

Race vehicle numbers need to be visible to the timing caravan (and finish line), if you have multiple numbers on your car please cover up the ones not relating to this event, if you have two drivers per car, make sure you cover up the number for the driver not racing, please make sure the numbers are contrasting colour to your vehicle, to make it easier to see (bigger is better). We are recording times against your car race number. If the timing people can't clearly and easily see your car number, you may not get a time. Scrutineers may check this at the event and request that you fix it before starting.

7. DOCUMENTATION & SCRUTINEERING AUDIT INSPECTION

- 7.1 Documentation:** Will take place at Highlands Fuel & Gravel "Pits Area" and will begin at 8:00 am and conclude at 8:50 am.
- 7.2 Scrutineering Audit Inspection:** Will take place in Highlands Fuel & Gravel's "Pits Area" commencing at 8:00 am and concluding at 8:50 am

7.3 Drivers' Briefing: This will be held at "Pits Area" after Documentation and Scrutineering at about 8:50 a.m. Attendance by all drivers is compulsory—a roll call will be taken, and failure to attend will result in a penalty.

8. POSTPONEMENT, CANCELLATION, ABANDONMENT & ORGANISERS' RIGHTS:

8.1 Under the national Sporting Code Article 13, the organisers advise that the meeting may be postponed or cancelled if fewer than 20 entries are received by the entry closing date.

9. OFFICIAL BULLETINS

9.1 Official Bulletins may be issued under the provisions of the National Sporting Code.

10. GENERAL INFORMATION

10.1 **Passengers: There will be no passengers permitted at the event**

10.2 Alcohol is not permitted to be consumed by any competitor or their crew at the event before or during the day's competition.

10.3 Entry Fee Refund Policy

The Organisers advise that entry fees will only be refunded in full or part under the following conditions.

A) Cancellation of the meeting before the commencement of documentation – Full refund.

B) Withdrawal before the commencement of documentation – Full refund.

C) Withdrawal after the completion of Documentation but before competition – refund of 50% of the entry fee.

D) For reasons of Force Majeure, should an Event or part thereof be cancelled, any entry fee refund will be made only at the discretion of the event organisers.

The organisers reserve the right to cancel or abandon the Meeting or part thereof, under Force Majeure.

10.4 No Drifting, Noise Restrictions

No stationary burnouts are permitted or drifting. An exclusion will apply.

The maximum permitted noise is 85dBa. Vehicles exceeding this level will be black flagged from the circuit and may not continue until the rectification is made.

10.5 Timing/Runs

The event organisers will endeavour to time the sprint with an electronic timing system. In case of failure, manual timing will be used. Results will be provided where possible.

The overall results for this event will be posted. The winner will be the person who has the fastest time of the day. The overall result will be taken from the results of completed official runs.

Should the event be stopped before the end of an official run, then the last completed run will be used for results.

The number of officially timed runs in the event will depend on the time available to organisers and/or at the discretion of the Clerk of the Course.

Missed times or red-flagged laps will be re-run at the end of each run or at the discretion of the Clerk of the Course.

Failure to follow the day's format (especially the number of laps) will result in a warning for the first offence. If this continues, the remaining runs will be forfeited with no refund.

10.6 Fuel Handling

Competitors are reminded that they are required to be familiar with the Motorsport New Zealand Code of Practice for Motorsport Fuel - Storage and Handling. Details are available on the MotorSport New Zealand website:

<https://motorsport.org.nz/wp-content/uploads/2020/08/Fuel-Storage-Handling-Volunteers.pdf>

The entire pit area and competition surface are smoke-free zones.

Any competitor running non-pump fuel (ethanol, etc.) must advise officials at the drivers' briefing so that safety personnel know this.

10.7 Code of Conduct

All entrants are deemed to have read and accepted our code of conduct and, by attending/entering our event, have agreed to abide by it.

<http://centralotagomotorsport.org.nz/wp-content/uploads/2014/01/COMC-Code-of-Conduct.pdf>

10.8 Multi-driver Cars

Multiple-run cars or double-entered drivers may be accepted at the organisers' discretion.

10.9 Other Matters

- All cars will remain in the pit area when not on the track.
- Competitors are responsible for their crews and guests at all times. Please ensure all non-competing persons are within designated spectating or pit areas.
- Competitors will be responsible for the cost of repairing any damage they or their team cause to the property.
- Alcohol will not be permitted until the overall final run has taken place.
- Driver's briefing IS compulsory, and a roll call of entered drivers will be taken.
- Toilet facilities are available on site.
- No food facilities have been provided.

Damage

By entering the event, the competitor agrees to accept complete and sole responsibility for any and all damage caused to any property, whether such damage arises from the competitor's vehicle and/or their person. The competitor acknowledges that they will be directly invoiced for any such damage incurred and are liable to pay the invoice in full. Where applicable, the MotorSport New Zealand (MSNZ) insurance policy may apply (see MSNZ insurance for details).

MSNZ Insurance

By entering the event, all competitors acknowledge and accept that they are liable for any damages caused during competition, minus any payment made by the insurer under an approved claim against the MotorSport New Zealand (MSNZ) Public Liability insurance policy. In most cases, the competitor's liability will be limited to the excess amount of \$3,500.

Competitors also understand that the insurer may decline a claim. In such cases, the competitor may be required to cover the full cost of repairs for damages they caused. Reasons for a claim being declined may include, but are not limited to, non-compliance with MSNZ rules, regulations, or policies or if the competitor is found to be under the influence of drugs or alcohol.

Video Cameras (GoPro)

Please note that Video cameras cannot be attached to helmets at any MSNZ event.

Refuelling Race Cars

When refuelling race cars at events, a reminder: You should be in your race gear (preferably with Gloves and a Balaclava) for the person pouring fuel, and a person in race gear should be on standby with a fire extinguisher. The course clerk will remind you at the driver's briefing, and for everyone's safety, please remember to do so.